



Reporter Name: \_\_\_\_\_

CASE: \_\_\_\_\_

DEPONENT: \_\_\_\_\_

Attorney: \_\_\_\_\_

Attorney Signature: \_\_\_\_\_

Firm: \_\_\_\_\_

**TRANSCRIPT**

**EXHIBIT**

Hard Copy: Y / N

Hard: Y / N

E-Copy: Y / N

Electronic: Y / N

Condensed: Y / N

Color: Y / N

On CD: Y / N

Special Requests: \_\_\_\_\_

**ROUGH DRAFT**  
Y / N

**EXPEDITE**  
**DELIVERY**  
**DATE**

**ALL VOLUMES**  
Y / N

\_\_\_\_/\_\_\_\_/\_\_\_\_

Email: \_\_\_\_\_

**C  
O  
P  
Y**

Attorney: \_\_\_\_\_

Attorney Signature: \_\_\_\_\_

Firm: \_\_\_\_\_

**TRANSCRIPT**

**EXHIBIT**

Hard Copy: Y / N

Hard: Y / N

E-Copy: Y / N

Electronic: Y / N

Condensed: Y / N

Color: Y / N

On CD: Y / N

Special Requests: \_\_\_\_\_

**ROUGH DRAFT**  
Y / N

**EXPEDITE**  
**DELIVERY**  
**DATE**

**ALL VOLUMES**  
Y / N

\_\_\_\_/\_\_\_\_/\_\_\_\_

Email: \_\_\_\_\_

**C  
O  
P  
Y**

Attorney: \_\_\_\_\_

Attorney Signature: \_\_\_\_\_

Firm: \_\_\_\_\_

**TRANSCRIPT**

**EXHIBIT**

Hard Copy: Y / N

Hard: Y / N

E-Copy: Y / N

Electronic: Y / N

Condensed: Y / N

Color: Y / N

On CD: Y / N

Special Requests: \_\_\_\_\_

**ROUGH DRAFT**  
Y / N

**EXPEDITE**  
**DELIVERY**  
**DATE**

**ALL VOLUMES**  
Y / N

\_\_\_\_/\_\_\_\_/\_\_\_\_

Email: \_\_\_\_\_

**C  
O  
P  
Y**

**Terms and Conditions:**

- I understand that if I am not a regular client of iDepo Reporters or do not have an established credit history, I may be requested to remit payment on a COD basis.
  - I agree that my order will not be cancelled after the transcript is prepared or the service has been provided.
  - I acknowledge that my firm and I are jointly and severally liable for payment of charges resulting from my transcript order.
  - I understand that payment is due upon receipt. Invoices not paid in 30 days shall accrue interest at the rate of 1.5% per month.
- iDepo Reporters shall be entitled to recover all cost and expenses incurred in collecting such amounts, including but not limited to reasonable attorney's fees.
- I understand when receiving a rough draft, a final certified copy must be ordered.
  - I agree to the terms and conditions listed above.